



Presbyterian Church of Coventry

a congregation of The Presbyterian Church in America

Parents Guide to the Nursery

**55 Trowbridge Road
Coventry, CT 06238
860-742-7222 (office)**

<http://presbyterianchurchofcoventry.org>

Welcome to the Nursery! **Please note that we are peanut-free.** Listed below is important information about our hours, policies, and procedures. It is our desire to enhance the learning and worship experience for the parents and guardians by assuring you of your child's comfort and safety while they are under our care.

When is the nursery available?

- Nursery services are available 10 minutes prior to the start of any regularly scheduled Worship service, and conclude approximately 10 minutes after the service. We ask that parents pick up their children within 10 minutes after the conclusion of any scheduled service.
- Parents are encouraged to discretely check on their child(ren) between the Sunday School and Worship Service if they plan on leaving their child(ren) in the nursery during these two events.

When you arrive:

Please sign in your child(ren) and list/provide the following info:

- Cell phone number
- Any allergies
- Any special instructions/medical needs
- Please label all items from home, including sippy cups and diaper bags.
- Please remove your child's shoes and place them in the provided cubby.
- Please wash your child's hands or use the provided hand wipes.

We will contact you if:

- Your child continues to cry after 10 minutes. Some have separation anxiety, but are easily distracted and become content after a few minutes. However, if your child continues to cry after this time and our efforts to console them are ineffective, we will contact you.
- Your child requires a diaper change.

Illness Policy:

For the protection and well-being of all of our children and volunteers, every child and volunteer should be free of communicable disease. Please do not enter the nursery if either you or your child(ren) exhibit any of the following symptoms:

- Runny nose, persistent cough, inflamed mouth or throat.
- Conjunctivitis (pink eye).
- Chest congestion or labored breathing.
- Diarrhea, fever, or vomiting within the last 24 hours.
- If your child is receiving antibiotic treatments, he/she should have received treatment for at least 24 hours prior to entering the nursery, even if the symptoms are no longer present.

For any emergency:

- Do not leave the grounds while your child is in our care!
- In the event of a natural disaster, fire, or weather-related emergency, the volunteer staff will move all children to the nearest safe area, or will shelter-in-place in accordance with the PCC Emergency Management Plan. The designated indoor safe areas include the nursery, and inner hallways of the Fellowship Wing.
- For any circumstance requiring a building evacuation, the volunteer staff will safely relocate the children to the upper (east) parking lot, nearest the pavilion. Once the building is evacuated, parents are encouraged to meet with the volunteer staff and pick up their child(ren).

Nursery Coordinator Contact Info:

- We are glad that you are worshipping with us! Please direct any questions or concerns to the Nursery Coordinator: Mrs. Anita Hilinski: 860-716-4370 or Doggroom21@cs.com.