



Board of Directors Meeting

Date: June 19, 2018

Time: 3:00 pm – 5:00 pm

Place: University of Waterloo, QNC-B201

--Minutes--

Present:

Name and Position	Present	Regrets	Absent
Allison Sachs Chair	X		
Naima Samuel President	X		
Amanda Joynt, Director	X		
Arash Ahmadi, Director		X	
Emily Cyr, Director	X		
Evan Andrews, Director		X	
Graham Mayberry, Director	X		
Julia Goyal, Director	X		
Nick Revington, Director	X		
Norman Kearney Director		X	
Rebecca Stirling, Director	X		
Sondra Eger, Director		X	
Christopher Van Bommel, Council Speal	X		
Rose Vogt, General Manager	X		

Agenda:

1. Welcome and opening remarks
Sachs takes the Chair, confirms that quorum is present and calls the meeting to order at 3:10 pm. Vogt acts as secretary and records the minutes.
2. Board Development
 - a. Strategic Planning
Need to finish goal setting and ask management to set the strategic plan for the next few years. The Policy Manual can inform the Strategic Plan.
Consider a committee with a chair and taking initiative to do this.
Look at who has time after the committee appointments.
3. Approval of the Minutes
 - a. Emergency meeting May 17, 2018

- b. Regular Meeting May 23, 2018
Motion to approve omnibus (Sachs/Cyr) 5:0:2 Carried

4. Monitoring Reports. Board hear the following reports:

- a. EL-7: Emergency Presidential Succession (Follow Up)
Include that the ED may be the General Manager.
Have a VP start end of July, the bylaws says the Board will appoint a VP-approve the ToR for the committee.
Questions about the roles of ED and VP. The President interprets the EL and GP for the Board.

VP will attend Council meeting

- b. EL-3 Essential Services

Clarify the refundability of the Fees.

Interpretation is reasonable and data is good. Satisfied.

Cyr requests that 8a moves up on the agenda since needs to leave before 6a-carried by consent.

5. Board Committee Reports

- a. N/a

6. Council Report

- a. June report

Discussion of the Council list of "ENDS".

7. Special Orders

n/a

8. Unfinished Business and Business Arising from the Minutes

- a. Scheduling regular meetings of the Board
Motion that Board meeting occur on the 3rd Tuesday of each month except December at 4-6 pm. (place TBD)
(Sachs/Revington). **Approved unanimously.**

- b. Appointing two directors to the Joint Policy Committee.

BIRT Board appoints **Julia Goyal** and **Nick Revington** to the Joint Policy Committee.

- c. Appointing one director to the Council Executive Committee

This item is tabled.

- d. Appointing two directors wo the ED Hiring Committee

BIRT Board Appoints **Norman Kearney** and **Graham Mayberry** to the ED Hiring Committee.

- e. Establishment of the Annual Board Agenda, per GP-4

BIRT the BEC will create an annual board agenda as per GP-4, to be approved by the BOD at the July meeting of the Board.
(Sachs/Goyal) **Carried unanimously.**

- f. Establishment of the Annual Cost of Governance Budget, per GP-9

ACTION: Directs the Treasurer and the President to develop the Budget for the Annual Cost of Governance to be in line with GP-9.

Motion to extend the meeting to 5:30 pm. (Sachs/Revington) **carried**

- g. Health and Dental Fee Change. (Follow Up)

Document to support the fee approvals from May's meeting. Can use this type of document to determine government lobby agreements.

- h. Appointing two directors to VP hiring committee.

Board reviewed the ToR (May 2018)

BIRT Board appoints **Rebecca Stirling** and **Sondra Eger** and **Naima Samuel (Chair)** to the VP Hiring Committee.

Motion to vote for 8b, d, h omnibus.
(Sachs/Goyal) **approved unanimously**
(Sachs/Goyal) Approved.

9. New Business

- a. Board approved additional work hours for president (Sachs/Revington)- **Carried.**
- b. Shuttle service risk assessment

Change the website. Harassment on the bus going both ways. No one to report to. We stop funding the shuttle service.

ACTION: Fact that the GSA is funding this is not true and change the

website. Send an email that the GSA Board decided to end the service immediately. Get in writing the Police Services opinion for next meeting.

Julia

- c. Move into Confidential session at 5:25 pm. (Sachs/Joynt) Carried.

10. In Camera

11. Adjournment at 6:00 pm.

AS:rv