

Board of Directors
Regular Meeting Minutes
November 20, 2018

November 18, 2018

Board Secretary: Amanda Joynt
Minutes Taker: Tracey Beirness



ATTENDENCE

Name and Position	Present	Regrets	Absent
	[“X” if present / “R” if calling or skyping]	[“X” if absent with regrets / time of arrival if late with regrets]	[“X” if absent w/o regrets / time of arrival if late w/o regrets]
Allison Sachs, Chair of Board	X		
Evan Andrews, Director	X		
Vacant, Director			X
Emily Cyr, Director, Vice Chair		X	
Sondra Eger, Director		X	
Julia Goyal, Director		X	
Amanda Joynt, Director	X		
Norman Kearney, Director	X		
Graham Mayberry, Director	X		
Nick Revington, Director			
Rebecca Stirling Director		X	
Chris Van Bommel, Council Speaker	X		
Naima Samuel President	X		
Kevin MacKay, General Manager		X	

Councillors	Present with notice	Present
No councillor present		

MINUTES

1. WELCOME AND OPENING REMARKS

- a. Two new reports added to the new business section of the agenda
- b. Health and Dental will be reported on in the next meeting
- c. Amendments to GP1 should be on the agenda – it is placed on the agenda at the End of New Business

2. BOARD DEVELOPMENT

- a. Financial Literacy
 - i. Presentation from N. Kearney on reading financial statements
 - ii. Policy recommendations may result from this discussion
 - iii. Action Items:**
 1. Creation of a Finance ad hoc committee to fill in the gaps around procurement policy. Strategize on this at the BEC, set the membership for the committee at the next meeting.
 - a. Allison to set next meeting minutes

3. APPROVAL OF MINUTES

- a. Oct. 16, 2018
 - i. Meeting minutes (Draft) placed in the dropbox.**

1. Action Items:

- a. The October meeting minutes will be approved next meeting

2. Action Items:

- a. The corporate secretary and Chair will meet with the admin on Nov. 21 to work out efficiency and team work with the minutes. Responsibility: *Amanda/Allison*

4. PRESIDENTIAL REPORTS

- a. Monitoring report EL-4 [Fees]
 1. Discussion/feedback:
 - a. President to look into previous health reports and ensure outcomes for health initiatives are incorporated into use of fees
- b. Workplan report
 - i. BIRT the workplan report as well as the Monitoring Report EL-4 is accepted does not need to be resubmitted**
 1. Sachs / Remington
 2. Carried Unanimously
 3. Discussion/feedback:
 - a. Draft workplan is different and longer than current workplan. One bullet point is being broken down into sub points for reporting
- c. Discussion/feedback:

- i. More details provided on outreach section of the report as well as advocacy strategy which will likely come out in January
- ii. Move to Confidential Session for discussion on HR.
- iii. **Action Items:**
 - 1. On previous request for minutes, Amanda, Allison and Naima have arranged for minutes to be taken in cooperation with Tracey (admin)
- d. Grad House Fee Refund Report
 - i. Discussion of council feedback re: fee change approach to getting feedback from Council. Discussion re: how to approach policy change or by-law change. This may be issue dependent.
 - ii. Grad house strategic meeting in January will help to clarify benefits to students from fees
 - iii. **Action Items:**
 - 1. Drafting a GP – Responsibility: *Norman*
- e. General Update – Moved to confidential session

BIRT Kearney/Sachs – meeting extended to 6:15pm

5. BOARD COMMITTEE REPORTS

- a. Joint Policy Review Committee report (written) (van Bommel)
 - i. **BIRT the report is received** [Sachs / Andrews]
 - 1. Carried Unanimously
 - 2. Discussion: Discussion of VP position as successor when needed.
 - 3. **Action Items:**
 - a. Create a list of the themes that used to be captured in policy that may be missed currently due to adoption of new policy (reconciliation of policy is needed). *Responsibility: JPRC.*

6. COUNCIL REPORT

- a. November council report
 - i. Council Cost of Governance Request

Whereas Council has developed a Council Training policy as per the Board's July 17 Request, and

Whereas the Board recognizes that Council needs to consult unit associations in order to develop a recruitment policy, and

Whereas the Board has already approved the Council Meetings budget request, therefore

Be it resolved that the Board approve the Orientation Session and Unit Association Consultation lines from the Council Cost of Governance Request, and

Whereas the Board is responsible for ensuring that the organization achieves appropriate results for appropriate persons at appropriate cost, therefore

Be it further resolved that the Board approve the member engagement line (“town halls”) provided that the Council provide a detailed description of how the funds will be used and what outputs they are expected to produce in relation to the Ends.

[Sachs/Andrews]

1. Carried Unanimously
2. Discussion/feedback:
 - a. The member engagement Townhalls should occur after previous agreements on council developing policy on strategic planning and engagement have been kept. The reason for this is because of the lack of policy with Council.
 - b. Reporting back is required

7. ADJOURNMENT 6:25 Adjourned.

Appendix A – Agenda