

Board of Directors
Regular Meeting Minutes
February 19, 2019

Board Secretary: Rebecca Stirling
Minutes Taker: Tracey Beirness



ATTENDANCE

Name and Position	Present	Regrets	Absent
	[“X” if present / “R” if calling or skyping]	[“X” if absent with regrets / time of arrival if late with regrets]	[“X” if absent w/o regrets / time of arrival if late w/o regrets]
Allison Sachs, Chair of Board	X		
Evan Andrews, Director		X	
Isidora Gieveski-Sidorovska, Potential Director	X		
Emily Cyr, Director, Vice Chair	X		
Sondra Eger, Director	X		
Julia Goyal, Director			X
Norman Kearney, Director		X	
Graham Mayberry, Director	X		
Nick Revington, Director	X		
Rebecca Stirling Director	X		
Chris Van Bommel, Council Speaker	X		
Naima Samuel President	X		
Kevin MacKay, General Manager		X	

Councillors	Present with notice	Present
No councillor present		

AGENDA

Primary Meeting

Date: Tuesday, February 19, 2019

Time: 4 P.M. – 6 P.M.

Place: QNC B201

1. Welcome and Opening Remarks
2. Board Development
a) N/a
3. Approval of Minutes
a) Month ## [regular/special/emergency] meeting
4. Monitoring Reports
a) EL-6 Financial Condition and Activities
b) Workplan Report
c) General update
5. Board Committee Reports
a) SLA activities (verbal)
b) JPRC report (verbal) [Christopher]
6. Council Report
a) February Meeting of Council
7. Special Orders
a)
8. Unfinished Business and Business Arising from Minutes
A) Policy Manual Second Reading
B) annual report and strategic plan
9. New Business
A) Appoint Interim Directors
B) Appoint director to BEC
C) opt out update
D) Auditor: RFP disucssion
E) transition & director recruitment
F) AGM & director elections
G) Annual report an
10. In Camera (5:45)

11. Adjournment

CURRENT COMMITTEES

Current Standing Committees:

- Joint Policy Review Committee: *Christopher*, Julia, Nick, *Jen Reid*
- Board Executive Committee: **Allison (Chair)**, Emily (Deputy CGO), Naima (CEO), Nick

Current AdHoc Committees:

- Service Level Agreement Com'te: Rebecca, Sondra, Naima, Norman

MINUTES

1. WELCOME AND OPENING REMARKS

- Meeting called to order and attendance taken, Quorum is present*
- Welcome to Isidora Gieveski-Sidorovska who is a potential new board member. Time was provided for Isidora to introduce herself and allowance for questions.*

Entered confidential session at 4:09pm

Returned to regular session at 4:13pm

- Recorded that Isidora Gieveski-Sidorovska is now a member of the board and paperwork will be completed after the meeting.*

2. BOARD DEVELOPMENT

- No Report this month*

3. APPROVAL OF MINUTES

- No Minutes to approve*

4. PRESIDENTIAL REPORTS

- Monitoring report: EL6 Financial Conditions and Activities Report

Discussion/feedback:

Statement was made at the end of the report saying that ongoing improvements are being made. Request from the floor that the President structure the documentation, in a table format detailing the progress or timeline.

- Workplan report (written)

Discussion/feedback:

Clarification was requested and provided regarding the difference between the R. Vogt Award and the Presidents Leadership Award.

A request for clarification of the GRT opt in exceptions and grace periods that were mentioned in the report. Currently, there are no exceptions being made and President is working with GRT to determine what is acceptable for us to provide.

The marketing posters relating to the Opt out legislation will be posted around campus within the next week. It is very important to get the information to students via this and other channels.

Vital Signs data will be provided in early March as it relates to Ends and Political positions.

The division of time spent with each GSA initiative should be divided by a % and expenses allocated accordingly in the budget (ie. Deductions of Salary).

It was mentioned that the Diagrams provided in Appendix B&C would be a good model for members to understand the strategies and working of the GSA.

Social Media initiatives and plans going forward were discussed.

5. BOARD COMMITTEE REPORTS

a. SLA activities (verbal)

Discussion:

Discussion on Executive Director hiring process and what the next steps are. Will be meeting with Human Resources representative and chair of the hiring task force soon. President feels that the timeline of March would be acceptable to report however, prefers to allow the Task force to comment.

b. Joint Policy Review Committee report (written) (van Bommel)

i. Most comments are covered under the Council Report

Discussion:

Proposal to add policy regarding Board Meeting Minutes as there is currently no specific language around this policy. Sixty days is a reasonable turnaround to have information posted on the website and provided to members. Ideally having the minutes at the next meeting is expected by the Board from the Secretary/Minutes taker notwithstanding emergency situations that will be dealt with if they occur.

6. COUNCIL REPORT

Discussion: *Council is currently using Slack to share updates and motions prior to meetings. It has been suggested that we need to confirm that new councillors added after training will be able to access and provide input to Slack.*

Action: *C. van Bommel will confirm that councillors have been trained.*

Question with regard to Sharepoint vs. Slack: Will council be using both Sharepoint and Slack going forward? This will be discussed at CEC although now that Sharepoint is up and running it is probable that Council will be moving to that platform for future work.

The motion of concern from Council in December has been tabled indefinitely which shows positive progress. The last JPRC meeting had a very positive, reconciliatory tone.

Concerns regarding the Council Self Monitoring report were brought forward but alleviated with the understanding that it is not Board that is determining the self monitoring but Council who will create their own policy.

7. Special Orders – no special orders
8. Unfinished Business and Business Arising from Minutes
 - a. Policy Manual Second Reading

Amend motion as proposed GP-1.2d

Sachs, Revington

5-0-2

Carried

Amend motion GP-3 and GP-8 2.a.i Not “defacto Councillor[s] at-large” but using ex-officio (non-voting) Member[s] of Council

Van Bommel, Sachs

5-0-0

Carried

Motion GP-13 Initiation of policy actions: amend remove 2.a

Sachs, Revington

6-0-1

Carried

Motion GP-13 add in new 2.a: “The board will be informed of all and any actions within two weeks of approval” (Approved by Consent)

Motion Accept policy manual as amended in report and today’s meeting

Sachs, Revington

5-0-2 (Isidora wishes to be recorded as abstaining)

Carried

b. Annual report and strategic plan

Retreat is upcoming in early March to discuss issues relating to creating the Strategic Plan.

9. New Business Potential Motions Preparation Relevant Policy, Policy Gaps

- a) Appoint Interim Directors * * - deferred to next meeting
- b) Appoint director to BEC - deferred to next meeting
- c) Opt out update:

President has spoken with lawyers to gain insight into our legal rights with the opt-out legislation. President is currently determining the breakdown of what is essential and what is non-essential. Meetings this week with UW will be vitally important as the University is tasked with compliance for fee collections and will be able to assist with perspective. President has also been trying to reach out to students involved in Provincial Government.

- d) Auditor: RFP discussion – deferred to next meeting
- e) Transition & Director Recruitment:

In previous years the process was implemented, Chief Returning Officer was appointed however, Terms of Reference for this position will be required now.

Terms of Reference will be presented to the board and an e-vote will be implemented or a special meeting to appoint will be held.

f) AGM & Director Elections

Planned for early April. Notice should be between 10-50 days which would be acceptable for close to end of March. It needs to be in the forefront in case of changes that need to be implemented. The agenda is basically set year to year with changes such as bylaws being added as required.

g) Annual report

Tied into the AGM and presented at such. Policy for RFP – Auditor should be put into the strategic plan.

Council to be informed

Meeting Adjourned – 6:20p