**Graduate Student Association — University of Waterloo**

**notice of**

**Annual General Meeting 2021**

You are receiving this communication because you are a member of the Graduate Student Association – University of Waterloo (GSA-UW), an Ontario Corporation.

The Annual General Meeting (AGM) will be held on
**Date and time:** April 8, 2021 at 4:00 p.m.
**Location**: Virtual Zoom meeting, to attend register in advance here: <https://zoom.us/meeting/register/tJcld-murzgvGteNoYNG0JJtw-H5Gq8g3k8Q>
**Voting/proxy:** you must vote via personalized link (delivered via email)

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| --- | --- | --- |
| Time estimate, mins | Agenda | Action |
| 5 | 1. Call to order, establishing a quorum, rules of order, opening remarks
 | Information |
| 2 | 1. Approval of minutes of the previous AGM\*
 | Information |
| 20 | 1. Auditor’s report\*
 | Information |
| 5 | 1. Appointment of the Auditor
 | Information |
| 30 | 1. Elections of new Directors\*
 | Information |
| 10 | 1. Confirmation of changes to the by-laws\*
 | Information |
| 10 | 1. Ratification of appointments
 | Information |
| 10 | 1. Voting period for the AGM election

***BIRT* minutes of Annual General Meeting August 20, 2020 are approved.\*\******BIRT* MNP, LLP be appointed as the Auditor for the fiscal year ending August 31, 2021.\*\*****Election of *five* (5)candidates as Directors for the term ending April 30th, 2023*****BIRT* the proposal “Changes to By-law #2: Official Information” is confirmed*****BIRT* the proposal “Changes to By-law #3 – Fees” is confirmed*****BIRT* the proposal “Changes to By-law #5 – Board of Directors” is confirmed*****BIRT* the proposal “Changes to By-law #7 – Council” is confirmed*****BIRT* the proposal “Housekeeping changes – Various by-laws” is confirmed*****BIRT* the Board's appointment of Sara Drisdelle as Chief Returning Officer is ratified.\*\******BIRT* the Board's appointment of Jennifer Reid as Chair of the Board is ratified.\*\******BIRT* the Board's appointment of Kelly Zheng as Corporate Secretary is ratified.\*\*** | Decision |
| 20 | 1. Reports
	1. President
	2. Chair of the Board
	3. GSEF report\*
 | Information |
| 5 | 1. AGM election results
 | Information |
| 10 | 1. Q&A
 | Information |
| 1 | 1. Meeting adjournment
 | Decision |

\* Documents are attached

\*\**BIRT* means “Be it resolved that”

*Members have the right to vote by proxy. Proxy forms were emailed to the members. For any questions regarding proxies and voting contact the GSA Chief Returning Officer at* *gsa-cro@uwaterloo.ca*