

Living Water Fellowship - Church Expense Form

Updated Jan 2023

Submitted by _____

Date: _____

Account # <small>(See List below)</small>	Detailed description of Expenses	Subtotal	HST	Total
Total Amount requested for reimbursement <small>(Please note: Original Sales Receipts must accompany this form)</small>				
CHEQUE PAYABLE TO:				
E-TRANSFER TO:				

Team Chairperson Signature _____ Property and Finance Approval _____

Account#	Account Description	Account#	Account Description
A2-01	Worship Planning /Guest Speaker	C1-01	Fill the Freezer
A3-01	Office Expense	C1-02	Carnival with WFR
A4-06	Outside Maintenance	C1-03	Christmas Breakfast
A4-08	Decorating Team	C1-04	Family Day Breakfast
A4-09	Repairs and Maintenance	C1-06	Seniors Christmas Dinner
A4-10	Capital Expenditures	C1-07	Mission and Outreach Misc.
A4-11	Janitorial Supplies	C1-08	Christmas Market
B1-01	Children's Super Church	C1-10	Mothers/Fathers Day
B1-02	Christian Education & Life Groups	C2-01	Youth Missions (Fusion)
B1-03	Women's Special Events		
B1-04	Library Books/Supplies		
B1-05	Senior Youth - Debit Account		
B1-08	Vacation Bible School		
B1-09	Adult and Family Fellowship		
B1-10	Young Families Ministry		
B1-11	Men's Retreat		
B2-01	Care Team		
B2-02	Kitchen Supplies		
B2-04	Elder's Retreat		
B2-05	Music Ministry Team		
B2-06	Pastors Retreat/ Seminar		
B2-07	Website		