

Host Organization Name:

Host Facility Name:

Closest Airport:

Alternative Airport (if applicable):

Do you meet all criteria?

YES

NO

If no, provide an explanation and the plans to meet the requirements:

Local Organizing Committee:

Tournament Director Name:

Tournament Committee:

Treasurer Name:

Sponsorship/Marketing Coordinator Name:

Hospitality Coordinator Name:

Transportation Coordinator Name:

Other include title(s) and name(s):

Other:

Tournament Desk staff will be scheduled throughout the event

Volunteers have or will complete CAC Safe Sport training eLearning module prior to the event

Letter of endorsement from provincial sport organization

Venue:

Number of Courts:

Viewing area capacity for main court:

Space for draw desk with supplies

Wi-Fi at desk area

Ethernet cable for live streaming

Space for livestreaming equipment with viewing access to main court

Access to secondary venue if additional courts are needed to host event

Name of Venue:

Number of Courts:

Proximity to main venue:

Other venue considerations and comments:

Hospitality:

Dedicated space / room to provide lunch

Plan for catering

Tournament Souvenir

Awards for all divisions

Hotel:

Host hotel options near venue

Provide shuttle service if not walking distance

Social Events:

Meet & Greet Details:

Proposed location:

Tournament registration kit (souvenir, tickets, tournament info)

Snacks or food and drink specials as per budget

Awards Banquet:

Proposed location:

Catered dinner

**National Championships
Expression of Interest**



Sale of tickets for family, friends, guests

Podium, microphone, sound system and audio-visual equipment

Transportation to and from locations if needed

Additional information for consideration:

Plans for special events:

Details on how hosting will benefit your association, club and programs:

Other: