**Nomination of Candidates**

1. Nominations may be made by any individual or organization at the provincial level (sports or otherwise).
2. Nominations shall be submitted a designate of each of Racquetball Canada’s provincial associations using the appropriate **Racquetball Canada Award Nomination Form** and should include all the information pertinent to the record and merit of the nominee. Nominations not submitted on the official form will be considered incomplete and will be returned to the nominator.
3. In addition to a list of the contributions and accomplishments of the nominee, the nomination must also reflect upon the character and conduct of the person(s) or organizations being nominated. The information can be supported by testimonials or letters of support.
4. If the nominee is an individual, a head shot photograph of the nominee must accompany the nominations form. If the nominee is a group or organization, a logo or group photo should be provided wherever possible.

**Selection of Recipient**

* 1. The recipient(s) will be selected at the provincial level by the province’s Board of Directors and submitted to Racquetball Canada by April 15. If a provincial doesn’t not have a Board of Directors in place, the recipient may be recommended by the Provincial Representative.
	2. Nominations can be made posthumously.

**Award Information**

**Description:**

The Provincial Vanguard Award recognizes a sport leader, coach, or organization from each province for exceptional contributions to racquetball at the provincial or community level. One recipient is selected annually by each province.

**Criteria:**

**Nominees should demonstrate notable achievements in one or more of the following areas:**

1. Significant impact on racquetball development or promotion at the provincial or community level.
2. Outstanding leadership that positively influences others within the sport community.
3. Consistent dedication to advancing the sport.
4. Leading or contributing to programs, events, or initiatives that enhance racquetball participation, performance, or infrastructure.
5. Making a lasting, positive impact by mentoring or supporting others in the sport.

**Eligibility:**

Open to individuals and organizations actively involved with racquetball in the province.

* 1. Individuals being nominated must be a participation member of Racquetball Canada.
	2. Organizations being nominated must be an affiliated club or member of their provincial association.
	3. Any programs, tournaments, or leagues included for consideration as part of the nomination must be registered in Racquetball Canada’s tournament and program management software.
	4. Programs must be led by a coach who is trained at the appropriate level for that specific program (e.g., Badge Program Coach, NCCP Community Coach, NCCP Competitive - Introduction Coach) and has completed the CAC’s Safe Sport Training or Respect in Sport for Activity Leaders training.
	5. Those no longer involved may still be considered if recent contributions warrant recognition.

**Submit to**

By mail:

[insert provincial contact’s name and mailing address]

Electronically

[insert provincial contact’s email address]

Nominee

Name:

Street Address/Box Number:

Community, Province & Postal Code:

Email:

Phone:

Date & Place of Birth:

Year of retirement (if applicable):

Nominated By

Name:

Street Address/Box Number:

Community, Province & Postal Code:

Email:

Phone:

Date of Nomination:

Signature of Nominator:

Please provide an electronic version of the headshot or group photo or logo of the nominee(s) if possible If you do not have the ability to submit the headshot electronically, submit a copy by mail.

Achievements & Contributions

**Please answer the relevant questions as they relate to the nominee. Not all questions may apply.**

1. **What specific achievements has the nominee made in advancing racquetball development or promoting the sport at the provincial or community level?**
2. **How has the nominee demonstrated outstanding leadership within the sport community, and how have they positively influenced others?**
3. **How has the nominee shown consistent dedication to advancing racquetball at the provincial or community level?**
4. **What programs, events, or initiatives has the nominee led or contributed to that have successfully enhanced participation, performance, or infrastructure in racquetball?**
5. **In what ways has the nominee made a lasting, positive impact through mentoring or supporting others in racquetball?**

Supporting Evidence

1. Provide any other relevant accomplishments, milestones, or statistics that highlight the nominee’s contributions to racquetball.
2. List any awards, honors, or recognitions the nominee has received for their contributions to the sport. *(If known.)*
3. Include any supporting documents, links, or testimonials that strengthen the nomination. *(Attach files or provide URLs, if applicable.)*

