
Nomination of Candidates

- a) Nominations may be made by any Canadian individual or Canadian organization (sports or otherwise).
- b) Nominations shall be submitted to the Executive Director of Racquetball Canada using the appropriate **Racquetball Canada Award Nomination Form** and should include all the information pertinent to the record and merit of the nominee. Nominations not submitted on the official form will be considered incomplete and will be returned to the nominator.
- c) In addition to a list of the contributions and accomplishments of the nominee, the nomination must also reflect upon the character and conduct of the person or persons nominated. The information can be supported by testimonials or letters of support.
- d) A head shot photograph of the nominee must accompany the nominations form.
- e) The deadline for nominations for any calendar year is midnight CST, February 31st. **NOTE – extended for 2025.**

Selection of Candidates

- a) The Racquetball Canada Board of Directors will strike an Awards Committee which will review nominations and recommend recipients to the Board of Directors.
- b) Nominations that meet the minimum criteria for selection but are not selected for recognition in the first year, are reconsidered for a period of an additional two consecutive years. If a nomination has not been selected after a total of three years, it will be retired.
- c) Nominations that are not selected for recognition can be amended by the nominator if the nomination has not been retired. Amended nominations must be received by the February 31st deadline to be reconsidered.
- d) Nominations that do not meet the minimum criteria for selection will be retired immediately.
- e) A nominee whose nomination has been retired is eligible to be nominated again after a waiting period of two years.
- f) Nominations can be made posthumously for any category.

Award Information

Description:

The Susan Livingston Award honors an individual who has made a significant impact at the community, provincial, or national level by inspiring, empowering, and motivating girls and women to engage in racquetball.

Criteria:

Nominees should demonstrate actions worthy of recognition, which may include, but are not limited to, one or more of the following:

- a) Developing and/or delivering programs that provide participation opportunities for girls and women.
- b) Serving as a role model by leading through action and inspiring others.
- c) Advocating for the inclusion and advancement of women and girls through work on committees, boards, or task forces.
- d) Mentoring women and girls, offering guidance, support, and encouragement to help them succeed.

Eligibility:

- a) Nominees can be any individual or group actively engaged in the sport.
 - I. Individuals being nominated must be a participation member of Racquetball Canada.
 - II. Organizations being nominated must be an affiliated club or member of their provincial association.
- b) Any programs, tournaments, or leagues being considered as part of the nomination must be registered with Racquetball Canada.
- c) Programs being considered as part of the nomination must be led by a coach who is trained at the appropriate level for that specific program (e.g., Badge Program Coach, NCCP Community Coach, NCCP Competitive - Introduction Coach) and has completed Safe Sport Training or Respect in Sport for Activity Leaders training.
- d) Posthumus recognition can be made.

Submit to

By mail:

Racquetball Canada
145 Pacific Avenue
Winnipeg, MB R3B 2Z6
Attention: Hall of Fame Selection Committee

Electronically:

execdirector@racquetballcanada.ca

Nominee

Name:

Maiden Name (if applicable):

Street Address/Box Number:

Community & Province/State & Postal Code:

Email:

Phone:

Date & Place of Birth:

Year of retirement (if applicable):

If deceased, please provide year of death:

Nominated By

Name:

Street Address/Box Number:

Community & Province/State & Postal Code:

Email:

Phone:

Date of Nomination:

Signature of Nominator:

Please provide an electronic version of the headshot photo of the nominee(s) if possible. If you do not have the ability to submit the headshot electronically, submit a copy by mail.

Achievements & Contributions

Please answer the relevant questions as they relate to the nominee. Not all questions may apply.

a) In what ways has the nominee served as a role model or inspiration to women and girls in the sport?

b) How has the nominee contributed to advancing or supporting women in racquetball?

c) How has the nominee demonstrated leadership in racquetball by inspiring, empowering, or advocating for women and girls in the sport?

d) In what ways has the nominee mentored other women in racquetball?

- e) Please share any additional examples that demonstrate why the nominee deserves recognition for the Susan Livingston Award.

Supporting Evidence

- a) Provide any other relevant accomplishments, milestones, or statistics that highlight the nominee's contributions to racquetball. These can be provided on a separate document.
- b) List any awards, honors, or recognitions the nominee has received for their contributions to the sport. *(If known.)*
- c) Include any supporting documents, links, or testimonials that strengthen the nomination. *(Attach files or provide URLs, if applicable.)*

March 2025